



ALCOHOL AND DRUG ABUSE PREVENTION PROGRAM (DAAPP) 2016-2017



LOS ANGELES TRADE-TECHNICAL COLLEGE

**Los Angeles Trade Technical College
Drug Abuse and Alcohol Prevention Program (DAAPP)**

Introduction Statement

Los Angeles Trade Technical College is committed to providing a drug free environment. The use of tobacco products and electronic delivery devices are also prohibited on campus or at college/district sponsored events. Any type of drug use, including alcohol, is dangerous and potentially life threatening. Drugs and alcohol adversely affect the body, mind and behavior. The effects vary from person to person and from usage to usage. Even low doses of drugs and alcohol can impair judgment and coordination. If you use drugs or alcohol, you risk overdose, accidents, dependence, ill health, as well as legal, financial and personal problems. The federal laws against drugs are divided into two categories: possession and distribution. The penalties are severe depending upon the type of drug, quantity of the drug, and any prior offenses. Possession will earn up to one year in prison and a \$5,000 fine. Distribution will earn up to life in prison and an \$8 million fine. State laws vary and may be more severe. (A complete list of Federal and State Penalties follows below).

The Drug-Free Schools and Communities Act and Drug and Alcohol Abuse Prevention Regulations (Education Department General Administrative Regulations [EDGAR]), specifies that no institution of higher education shall be eligible to receive funds or any other form of financial assistance under any Federal program, including participation in any federally funded or guaranteed student loan program, unless the institution certifies to the Secretary that the institution has adopted and has implemented a program to prevent the use of illicit drugs and the abuse of alcohol by students and employees. In accordance with such regulations, Los Angeles Trade-Technical College has designed and implemented the Drug Abuse and Alcohol Prevention Program (DAAPP). The content of this plan, it's policies and procedures, and important referral information is outlined in the following compilation.

Policy and Procedure

I. Annual Notification

At a minimum, the Drug-Free Schools and Communities Act (DFSCA) requires an annual notification in writing to all students and employees. This is accomplished by listing the following information in both the student and employee handbooks:

1. *Standards of conduct that clearly prohibit the unlawful possession, use, or distribution of illicit drugs and alcohol by students and employees;*
2. *A description of appropriate legal sanctions for violation of local, state, or federal laws for the unlawful possession or distribution of illicit drugs and alcohol;*
3. *A description of the health risks associated with the abuse of illicit drugs or alcohol use.*

4. *A list of drug and alcohol programs (counseling, treatment, rehabilitation, and re-entry) that are available to employees or students;*
5. *A clear statement that the Institution of Higher Learning (IHE) will impose disciplinary sanctions on students and employees for violations of the standards of conduct and a description of those sanctions, up to and including expulsion or termination of employment and referral for prosecution.*

A. DISTRIBUTION POLICY

Upon enrollment for new students or upon hire for new employees, distribution shall follow a specific procedure. This policy is made clear in order to address such students and employees who either enroll or are hired at different points in the year. These provisions are addressed according to the following protocol:

New Students: Students shall receive an electronic copy of the policy at time of enrollment.

New Employees: All new employees (faculty or staff) shall receive a physical copy of the appropriate employee handbook as part of their welcome materials that are distributed by campus Personnel.

B. ONGOING INFORMATION

In addition to the required notifications, the Los Angeles Trade-Technical College will provide and display information found in the Drug and Alcohol Abuse Prevention Program for ALL students, faculty and staff to view throughout the year as follows:

- Posters
- Class Schedules
- College Catalogs
- Online Educational Workshops
- Digital Screens around college

II. Standards of Conduct

The LACCD is committed to drug-free and alcohol-free campuses. Students and employees are prohibited from unlawfully possessing, using or distributing illicit drugs and alcohol on District premises, in District vehicles, or as part of any activity of the District or colleges of the District. LACCD Board Rule 9803.19 prohibits the following: "Alcohol and Drugs. Any possession of controlled substances which would constitute a violation of Health and Safety Code section 11350 or Business and Professions Code section 4230, any use of controlled substances the possession of which are prohibited by the same, or any possession or use of alcoholic beverages while on any property owned or used by the District or colleges of the District or while participating in any District or college-sponsored function or field trip. "Controlled substances," as used in this section, include but are not limited to the following drugs and narcotics: (a) opiates, opium and opium derivatives; (b) mescaline; (c) hallucinogenic substances; (d) peyote; (e) marijuana; (f) stimulants and depressants; (g) cocaine."

A. EMPLOYEES:

The unlawful possession, purchase, manufacture, use, sale or distribution of illicit drugs and alcohol by

employees on college/district property or at any of its activities is prohibited. LACCD will impose sanctions, consistent with local, State, and Federal law, for violations of LACCD alcohol and drug policies as stated in college policies or employee handbooks/manuals. Disciplinary action may include corrective discipline, counseling, (faculty) reassignment, verbal warnings, documented warnings, probation, suspension with or without pay, and discharge for employees and/or referral to local law enforcement for prosecution.

If an employee is convicted of violating criminal laws concerning alcohol or drugs, in addition to civil action, the employee may be subject to termination. Legal sanctions may include classes, community service, fines, prison terms, loss of driving privileges, and mandated rehabilitation programs. In addition, failure to disclose previous convictions on a job application is grounds for termination.

LACCD supports the laws and regulations of the United States of America, the State of California, Los Angeles County, and the City of Los Angeles as well as the counties and cities in which our outreach sites are located. Each student and employee is expected to do the same. Applicable legal sanctions under state, local, and federal law can include: forfeiture of personal property and real estate, fines, revocation of driver's license, probation, parole, imprisonment, mandatory minimum sentences, and deportation for non-US citizens.

B. STUDENTS:

Students are expected to comply with local and state laws pertaining to alcoholic beverages, controlled substances and illegal drugs. In addition, the manufacture, distribution, sale, possession, consumption, use or transportation of alcoholic beverages, controlled substances and illegal drugs and/or possession of drug paraphernalia by any student on college or district property, at any college or district-sponsored student activity, or at LACCD approved classes, field trips or activities off campus shall be strictly prohibited. This includes possession of alcoholic beverage containers.

No student shall be in an intoxicated condition, which may be evidenced by disorderly, obscene or indecent conduct or appearance, while on campus or at a college or district approved event off campus. No student shall furnish or cause to be furnished any alcoholic beverage to any person under the legal drinking age. California under-age drinking laws will be enforced through judicial referrals and, or reporting incidents to the Sheriff's department.

LACCD will impose sanctions, consistent with local, State, and Federal law, for violations of LACCD alcohol and drug policies and the *Standards of Student Conduct*. Sanctions may include a warning, reprimand, restitution, disciplinary probation, suspension, and expulsion. Sanctions may also include classes, community service, referrals for appropriate counseling and/or referral to LACCD police department and or local law enforcement for prosecution. If a student is convicted of violating criminal laws regarding alcohol or drugs, they may be subject to civil action. Legal sanctions may include classes, community service, fines, prison terms, loss of driving privileges, and mandated rehabilitation programs.

The following sections of the *Standards of Student Conduct* pertain directly to Drug & Alcohol use, sale and possession:

Board Rule 9803.19 Alcohol and Drugs. Any possession of controlled substances which would constitute

a violation of Health and Safety Code section 11350 or Business and Professions Code Section 4230, any use of controlled substances the possession of which are prohibited by the same, or any possession or use of alcoholic beverages while on any property owned or used by the District or colleges of the District or while participating in any District or college-sponsored function or field trip. "Controlled substances," as used in this section, include but are not limited to the following drugs and narcotics:

- a. opiates, opium and opium derivatives
- b. mescaline
- c. hallucinogenic substances
- d. peyote
- e. marijuana
- f. stimulants and depressants
- g. cocaine

Student-Athlete Drug Use Testing Policy:

The Los Angeles Community College District is a participant within the California Community College Athletic Association (CCCAA). The CCCAA does not employ a drug use testing policy. However, each student-athlete completes a Student Eligibility Report which carries sanctions specifically for student-athletes, which states: The use or possession of any drugs, alcohol or tobacco will result in ejection from that contest and suspension from the next two contests. Additionally, each of our student-athletes are actual students enrolled in the Los Angeles Community College District and are held accountable to the district Drug and Alcohol Policies stated.

III. Legal Sanctions

The Los Angeles County Sheriff's Department enforces all federal and state laws and local ordinances.

A. FEDERAL

The Federal Trafficking Penalties table, obtained from the U.S. Drug Enforcement Administration¹, provides information regarding amounts of controlled substances and the penalties related to trafficking offenses based on quantity and offense. This table can be found on page 11 and does not include Marijuana offenses. For Marijuana related trafficking offenses, please refer to the table on page 12.

B. STATE

In addition to the Federal Penalties listed in the tables provided, a complete listing of California substances, how they are placed on the schedule, and additional drug information can be found at:

<http://www.leginfo.ca.gov/cgi-bin/displaycode?section=hsc&group=11001-12000&file=11350-11356.5>

¹ <http://www.justice.gov/dea/druginfo/ftp3.shtml>

IV. Biennial Review

Federal regulations require each institution to conduct a Biennial Review of the DAAPP it has established. The Biennial Review of the Drug and Alcohol Abuse Prevention Program and Policies determines program effectiveness and consistency of policy enforcement, as well as identifies and implements changes when appropriate. Additionally, the Biennial Review ensures that the campuses enforce the disciplinary sanctions for violating standards of conduct consistently.

Contents of the Biennial Review shall include the following:

- Description of LATTC college community;
- Statement of Alcohol and Other Drug (AOD) program goals;
- Description of AOD program elements;
 - o College Policies & Procedures
 - o Notification method
 - o Prevention classes
 - o Resources for students
 - o Resources for employees (EAP)
 - o Outcome statistics
- Summaries of AOD program strengths and weaknesses;
- Procedures for distributing annual notification to students and employees;
- Copies of the policies distributed to students and employees.

V. Measuring Outcomes

LATTC shall develop data collection and tracking measures to report program effectiveness. The following activities will be measured and evaluated:

- Collect data and monitor violations and disciplinary sanctions imposed;
- Collect data and monitor referrals for counseling or treatment services;
- Collect data and monitor services provided on campus.
- Means of data collection for reporting purposes:
 - o Conduct periodic employee and student surveys;
 - o Track employee services via referrals from Human Resources;
 - o Track employee violations via Human Resources;
 - o Track disciplinary sanctions imposed by Human Resources;
 - o Track on-campus services utilized via Counseling and/or Health Services Offices;
 - o Track student violations via Sheriff's Office and Student Disciplinary Officers;
 - o Track student disciplinary sanctions imposed via Student Disciplinary Officer.

I. Health Risks

Alcohol and drugs are toxic to the human body. Substance abuse may result in a wide array of serious health and behavioral problems and has both long and short-term effects on the body and the mind. In addition to the problem of toxicity, contaminant poisonings often occur with illegal drug use. HIV infection with intravenous drug use is a prevalent hazard.

Acute health problems may include heart attack, stroke, and sudden death, which can occur for first-time cocaine users. Long lasting effects caused by drug and alcohol abuse can cause problems such as disruption of normal heart rhythm, high blood pressure, leaks of blood vessels in the brain, bleeding and destruction of brain cells, possible memory loss, infertility, impotency, immune system impairment, kidney failure, cirrhosis of the liver and pulmonary damage. Drug use during pregnancy may result in fetal damage and birth defects causing hyperactivity, neurological abnormalities, and developmental difficulties. Additional health risks are outlined in the table below.

Substance	Possible Long-Term Effects
Alcohol	Toxic psychosis, physical dependence, neurological and liver damage, fetal alcohol syndrome, impaired judgement
Amphetamines <i>uppers, speed, crank</i>	Loss of appetite, delusions, hallucinations, heart problems, hypertension, irritability, insomnia, toxic psychosis, rebound depression
Barbiturates <i>barbs, bluebirds, blues</i>	Severe withdrawal symptoms, possible convulsions, toxic psychosis, depression, physical dependence, impaired judgement
Benzodiazepines (Valium, Xanax, Ativan, Dalmane, Rohypnol) <i>benzos, downers, sleepers, tranqs, roofies</i>	Impaired judgement, sedation, panic reaction, seizures, psychological dependence, physical dependence
Cocaine & Cocaine Freebase <i>coke, crack</i>	Loss of appetite, depression, weight loss, seizure, heart attack, stroke, hypertension, psychosis, chronic cough, nasal passage injury, hallucinations
Codeine	Physical dependence, constipation, loss of appetite, lethargy, respiratory depression
Heroin <i>H, junk, smack</i>	Physical dependence, constipation, loss of appetite, lethargy, respiratory depression
Inhalants <i>ames, gas, laughing gas, poppers, snappers</i>	Psychological dependence, psychotic reactions, confusion, frozen airway, sudden death
LSD <i>acid</i>	May intensify existing psychosis, panic reactions, can interfere with psychological adjustment and social functioning, insomnia, flashbacks

MDA, MDMA, MOMA <i>Ecstasy, xtc</i>	Same as LSD, sleeplessness, nausea, confusion, increased blood pressure, sweating, paranoia
Marijuana (Cannabis) <i>pot, grass, dope, weed, joints</i>	Bronchitis, conjunctivitis, mood swings, paranoia, lethargy, impaired concentration
Mescaline (peyote cactus) <i>mesc, peyote</i>	May intensify existing psychosis, hallucinations at high dose
Methamphetamine <i>meth, crystal, chalk, ice</i>	Increased wakefulness, increased physical activity, decreased appetite, increased respiration, rapid heart rate, irregular heartbeat, increased blood pressure, and increased body temperature
Methaqualone <i>ludes</i>	Coma, convulsions
Morphine <i>M, morf</i>	Physical dependence, constipation, loss of appetite, lethargy
PCP <i>Crystal, tea, angel dust</i>	Psychotic behavior, violent acts, psychosis, hallucinations at high dose
Psilocybin <i>magic mushrooms, shrooms</i>	May intensify existing psychosis
Steroids <i>roids, juice</i>	Cholesterol imbalance, acne, baldness, anger management problems, masculinization of women, breast enlargement in men, premature fusion of long bones preventing attainment of normal height, atrophy of reproductive organs, impotence, reduced fertility, stroke, hypertension, congestive heart failure, liver damage, depression

Additional health risks due to alcohol abuse are:

- Known health risks include increased risk of injuries, violence, fetal damage (in pregnant women), depression, neurologic deficits, hypertension, liver and heart disease, addiction and fatal overdose.
- Alcohol affects every organ in the drinker's body and can damage a developing fetus. Intoxication can impair brain function and motor skills; heavy use can increase risk of certain cancers, stroke, and liver disease. Alcoholism or alcohol dependence is a diagnosable disease characterized by a strong craving for alcohol, and/or continued use despite harm or personal injury. Alcohol abuse, which can lead to alcoholism, is a pattern of drinking that result in harm to one's health, interpersonal relationships, or ability to work.

II. Resources

A. STUDENTS:

Los Angeles Trade-Technical College provides information on drug and alcohol treatment and prevention through a variety of means including the Student Health Center, workshops and other events/activities. Please contact the Student Health Center or the Student Services office for additional information.

Student Health Center:

Hours: Monday-Thursday 8am-6pm

Phone: 213-763-3765

Website: <http://college.lattc.edu/studenthealthcenter/>

Student Health Fee provides the following services at no charge:

- Over-the-counter pain relievers/First Aid
 - Condoms
 - Pregnancy Test
 - Pap Smear
 - STD Screening
 - Physical Examination
 - Preventive Healthcare
 - TB Skin Test
 - Nurse Visit
 - Consultation with Medical provider
 - Personal Therapy
- *Call for information regarding additional free services**

B. EMPLOYEES:

Employee Assistance Program (EAP)

This life management program is available to employees of the district, their dependents, and anyone living in their household. Services can be accessed at any time. Services include professional counseling services (up to 6 free sessions per calendar year), referrals to appropriate agencies, and a crisis hotline available 24 hours a day, 7 days a week.

The crisis hotline can be reached at 1-800-327-0449

The EAP Representative on LATTTC's campus is:

Ms. Ashraf Hosseini

213-763-7157

hosseia@lattc.edu

C. LOCAL RESOURCES

- ALCOHOLICS ANNONYMOUS HOTLINE: (800) 923-8722
- NARCOTICS ANNONYMOUS HOTLINE (818) 773-9999
- 2nd Chance Recovery Inc. (Outpatient Drug Free Counseling)
Adults 18+
2116 & 2118 South Central Ave. Los Angeles, CA 90011
(213) 493-4664
- BAART (Narcotic Treatment Program, Perinatal)
Adults 18+

- 11315 South Atlantic Blvd. Lynwood, CA 90262
(310) 537-5883
- Blessed Health Services (Outpatient Drug Free Services)
Adults 18+ and Adolescents (13-17)
3756 Santa Rosalia Dr. Suite 523 A Los Angeles, CA 90008
(562) 552-6776
 - California Drug Treatment Program (Outpatient Drug Free Services)
Adults 18+
915 #B West Washington Blvd. Los Angeles, CA 90015
(213) 747-0054
 - His Sheltering Arms Inc. (Outpatient Drug Free Services, Perinatal)
Adults 18+
11101 South Main Street Los Angeles, CA 90061
(323) 755-6646
 - Tarzana Treatment Center (Outpatient, Residential, Detoxification Services)
Adults 18+
2101 Magnolia Ave. Long Beach, CA 90806
(562) 216-1868
 - MATRIX (Narcotic Treatment Program, Outpatient Drug Free Services)
Adults 18+
5220 West Washington Blvd. Los Angeles, CA 90016
(323) 938-8184
 - OMEGA Health and Educational Services (Outpatient Drug Free Services)
Adults 18+
3870 Crenshaw Blvd. Los Angeles, CA 90008
(310) 854-1003
 - SHIELDS FOR FAMILIES (Outpatient Drug Free Services, Perinatal)
Adults 18+ and Adolescents (13-17)
1500 East Kay St. Suite 1746 Compton, CA 90221
(310) 668-8260
 - Southern California Alcohol and Drug Programs (Outpatient Drug Free Services)
Adults 18+
16247 Colorado Ave. Paramount, CA 90723
(562) 272-4004
 - The New You Center Inc. (Outpatient Drug Free Services, Perinatal)
Adults 18+ and Adolescents (12-17)
1030 West Florence Ave. Los Angeles, CA 90044
(323) 750-7580

Federal Trafficking Penalties for Schedules I, II, III, IV, and V (except Marijuana)				
Schedule	Substance/Quantity	Penalty	Substance/Quantity	Penalty
II	Cocaine 500-4999 grams mixture	<p>First Offense: Not less than 5 yrs. and not more than 40 yrs. If death or serious bodily injury, not less than 20 yrs. or more than life. Fine of not more than \$5 million if an individual, \$25 million if not an individual.</p> <p>Second Offense: Not less than 10 yrs. and not more than life. If death or serious bodily injury, life imprisonment. Fine of not more than \$8 million if an individual, \$50 million if not an individual.</p>	Cocaine 5 kilograms or more mixture	<p>First Offense: Not less than 10 yrs. and not more than life. If death or serious bodily injury, not less than 20 yrs. or more than life. Fine of not more than \$10 million if an individual, \$50 million if not an individual.</p> <p>Second Offense: Not less than 20 yrs. and not more than life. If death or serious bodily injury, life imprisonment. Fine of not more than \$20 million if an individual, \$75 million if not an individual.</p> <p>2 or More Prior Offenses: Life imprisonment. Fine of not more than \$20 million if an individual, \$75 million if not an individual.</p>
II	Cocaine Base 28-279 grams mixture		Cocaine Base 280 grams or more mixture	
IV	Fentanyl 40-399 grams mixture		Fentanyl 400 grams or more mixture	
I	Fentanyl Analogue 10-99 grams mixture		Fentanyl Analogue 100 grams or more mixture	
I	Heroin 100-999 grams mixture		Heroin 1 kilogram or more mixture	
I	LSD 1-9 grams mixture		LSD 10 grams or more mixture	
II	Methamphetamine 5-49 grams pure or 50-499 grams mixture		Methamphetamine 50 grams or more pure or 500 grams or more mixture	
II	PCP 10-99 grams pure or 100-999 grams mixture		PCP 100 grams or more pure or 1 kilogram or more mixture	
Substance/Quantity		Penalty		
Any Amount Of Other Schedule I & II Substances		<p>First Offense: Not more than 20 yrs. If death or serious bodily injury, not less than 20 yrs. or more than life. Fine \$1 million if an individual, \$5 million if not an individual.</p> <p>Second Offense: Not more than 30 yrs. If death or serious bodily injury, life imprisonment. Fine \$2 million if an individual, \$10 million if not an individual.</p>		
Any Drug Product Containing Gamma Hydroxybutyric Acid Flunitrazepam (Schedule IV) 1 Gram		<p>First Offense: Not more than 10 yrs. If death or serious bodily injury, not more than 15 yrs. Fine not more than \$500,000 if an individual, \$2.5 million if not an individual.</p> <p>Second Offense: Not more than 20 yrs. If death or serious injury, not more than 30 yrs. Fine not more than \$1 million if an individual, \$5 million if not an individual.</p>		
Any Amount Of Other Schedule III Drugs		<p>First Offense: Not more than 5 yrs. Fine not more than \$250,000 if an individual, \$1 million if not an individual.</p> <p>Second Offense: Not more than 10 yrs. Fine not more than \$500,000 if an individual, \$2 million if other than an individual.</p>		
Any Amount Of All Other Schedule IV Drugs (other than one gram or more of Flunitrazepam)		<p>First Offense: Not more than 1 yr. Fine not more than \$100,000 if an individual, \$250,000 if not an individual.</p> <p>Second Offense: Not more than 4 yrs. Fine not more than \$200,000 if an individual, \$500,000 if not an individual.</p>		

Federal Trafficking Penalties for Marijuana, Hashish and Hashish Oil, Schedule I Substances	
<p>Marijuana 1,000 kilograms or more marijuana mixture or 1,000 or more marijuana plants</p>	<p>First Offense: Not less than 10 yrs. or more than life. If death or serious bodily injury, not less than 20 yrs., or more than life. Fine not more than \$10 million if an individual, \$50 million if other than an individual.</p> <p>Second Offense: Not less than 20 yrs. or more than life. If death or serious bodily injury, life imprisonment. Fine not more than \$20 million if an individual, \$75 million if other than an individual.</p>
<p>Marijuana 100 to 999 kilograms marijuana mixture or 100 to 999 marijuana plants</p>	<p>First Offense: Not less than 5 yrs. or more than 40 yrs. If death or serious bodily injury, not less than 20 yrs. or more than life. Fine not more than \$5 million if an individual, \$25 million if other than an individual.</p> <p>Second Offense: Not less than 10 yrs. or more than life. If death or serious bodily injury, life imprisonment. Fine not more than \$8 million if an individual, \$50million if other than an individual.</p>
<p>Marijuana 50 to 99 kilograms marijuana mixture, 50 to 99 marijuana plants</p>	<p>First Offense: Not more than 20 yrs. If death or serious bodily injury, not less than 20 yrs. or more than life. Fine \$1 million if an individual, \$5 million if other than an individual.</p>
<p>Hashish More than 10 kilograms</p>	<p>Second Offense: Not more than 30 yrs. If death or serious bodily injury, life imprisonment. Fine \$2 million if an individual, \$10 million if other than an individual.</p>
<p>Hashish Oil More than 1 kilogram</p>	<p>Second Offense: Not more than 30 yrs. If death or serious bodily injury, life imprisonment. Fine \$2 million if an individual, \$10 million if other than an individual.</p>
<p>Marijuana less than 50 kilograms marijuana (but does not include 50 or more marijuana plants regardless of weight)</p>	<p>First Offense: Not more than 5 yrs. Fine not more than \$250,000, \$1 million if other than an individual.</p> <p>Second Offense: Not more than 10 yrs. Fine \$500,000 if an individual, \$2 million if other than individual.</p>
<p>1 to 49 marijuana plants</p>	
<p>Hashish 10 kilograms or less</p>	
<p>Hashish Oil 1 kilogram or less</p>	