

# College Council Newsletter #1



LOS ANGELES TRADE-TECH

# LATTC

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10/4/10

## College Council Launches Into New Semester



The LATTC College Council remains focused on its tasks as we move into the 2010 Fall semester. Actually the College Council began its work before the semester with an informative and collaborative day-long retreat on August 19<sup>th</sup>. Once again Peter Gaarn served as our expert facilitator. It was a time for review and for looking forward. President Chapdelaine outlined the accomplishments over the past year. Out of the 48 goals outlined at last summer's retreat, 25 were completed, two were partially completed and 21 are being carried over in 2010-11. There were significant efforts listed:

- Moving the college accreditation out of probation status.
- ALL departments completed their Program Review Updates, which was a monumental task.
- Self-evaluations and external evaluations of College Council committees were completed.
- Creation of Participatory Governance Handbook.

Looking ahead, there is plenty of work to be completed this year, including the midterm report for accreditation, which will respond to three more recommendations (in addition to Linking Program Review with Planning and Budgeting):

- SLOs and SAOs completed and assessed with the assessment used for planning by Fall 2012.
- Leadership stability.
- Communication with the District.

### **Co-Chairs**

- John McDowell, AFT Faculty Guild
- Dr. Mary Gallagher, VP Administration

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### **Members**

- Lourdes Brent, Academic Senate
- Chini Johnson-Taylor, Academic Senate
- Tom McFall, Academic Senate
- Larry Pogoler, Academic Senate
- Carole Anderson, AFT Faculty Guild
- Che Chancy, AFT Faculty Guild
- Kathleen Yasuda, AFT Faculty Guild
- Lori Hunter, AFT Staff Guild
- Kookie Murray, AFT Staff Guild
- Vincent Jackson, Teamsters Local 99
- Lisa Munoz, ASO President
- VACANT, ASO Rep.
- Joe Ratcliff, Chairs
- Bill Smith, Classified Administration
- Charles Ruffin, Local 409
- Phil Penner, SEIU Local 99
- Deborah Harrington, VP Academic Affairs
- Marcy Drummond, VP Workforce and Economic Development
- Ramon Castillo, VP Student Services

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### **Ex-Officio**

- Dr. Roland Chapdelaine, President
- Anna Badalyan, Dean of Institutional Effectiveness
- David Ysais, Public Relations
- Patrick Reed, Web Designer



### **First College Council Meeting of the Fall Semester Launches Discussion on Classroom Materials - 9/20/10**

The College Council held its first meeting of the new semester on Monday September 20<sup>th</sup> in TE-101. The first order of business was electing a faculty co-chair. John McDowell was re-elected by acclamation to another two-year term. The meeting focused on several issues including the college priorities as established by the Planning and Budget Committee.

The Planning and Budget Committee submitted a recommendation mapping out the 2011-2012 annual college priorities. The PBC plan was based on college and district strategic plans to ensure accountability. Progress on these goals will be reported at every College Council meeting. The top five planning items include

- Develop a sign-on feature for the student information system.
- Increase MIS staff to help support the college's technology.
- Increase media services to keep up with the needs of new classroom spaces and technology.
- Increase staff for learning labs and increase weekend and evening course offerings.

In addition, the Planning and Budget Committee offered its recommendation for the distribution of a district reserve allocation of an extra \$1.182 million dollars given in the 2010 Fall semester. The PBC recommendation was that the allocation be distributed in this fashion:

- 50% or \$592,811 to go to Enrollment Management
- 25% or \$296,405 to go to Prioritized Resource Requests
- 25% or \$296,405 to be held in reserve until February, in case, mid-year budget cuts are required.

The recommendation led to College Council discussion about distribution of the funds. It was suggested that some funding needed to be directed to classroom materials and additional classes. After spirited participation by several members, it was decided to send the recommendation back to the PBC for further review.

The ASC submitted a recommendation to hire an SLO Coordinator position with a 1.0 release time and an SLO Trainer/Facilitator at 0.4 release time, to push the SLO process along. Approved by consensus.

# College Council Recommends Winter Session for 2011 and President Chapdelaine Approves the Move

10/18/10

## President Chapdelaine Approves Winter Session

The College Council at its meeting on October 18<sup>th</sup>, unanimously recommended to the president that part of the new district allocation be used to offer a limited 2011 Winter session that would include career-technical, transfer, degree-related, general education and non-credit courses to help bridge many students as they move toward their educational goals. The actual line-up of classes will be determined by the deans and department chairs through the usual participatory government process. The recommendation was sent on to the President Chapdelaine, and within 24 hours he approved the recommendation. So there will be a 2011 Winter session, but the offerings are still to be determined.

In other College Council meeting actions, President Chapdelaine talked about the promotional and public relations efforts leading to several key campus visits. A team of legislative aides visited with the senior staff, students and faculty last week to talk about the delivery of education here at Trade Tech in the wake of severe budget challenges. The team from Sacramento was thoroughly impressed with the positive and solution-oriented thinking here on campus. Deputy Secretary of Labor Seth Harris also gathered a group of Los Angeles workforce leaders here on campus two weeks ago, giving President Chapdelaine a chance to speak with him about federal funding and Trade Tech's leadership in workforce development. The annual LATTTC Foundation gala takes place on October 28, 2010 and the team hopes to clear \$250,000.

College Council co-chair John McDowell asked for input on locations for the College Council retreat in June. Since the date of graduation has not been formalized, there is discussion that the retreat will be either the first or second weekend in June at a location to be determined.

Committee Reports:

### Work Environment

Looking at security device demonstrations and will begin working on updating the facilities master plan.

### Accreditation Steering

The four accreditation recommendations have been tasked out. Program review is full swing and there needs to be sense of urgency in finishing the work and closing the loop.

### Planning and Budget

Committee has released the list of college priorities. Responses must be in by December 10<sup>th</sup>. The question brought up about supplies will be discussed going forward. Revising the college mission statement will take place in Spring 2011. Kathleen Yasuda is now a co-chair.

### Marketing

Selection of Spring schedule cover is taking place.

### Student Success

Leticia Barajas and Dorothy Smith replace Raul Cardoza and Vincent Jackson as chairs. Student success is the top priority for Chancellor LaVista.

### Technology Enhancement

Committee is having trouble attaining a quorum they will review their membership makeup at their next meeting.

### Academic Senate

Area C gathering will be in Anaheim on Oct 30<sup>th</sup>. Plenty of information about possible implementation guidelines is being distributed about SB 1440.