

LOS ANGELES TRADE-TECHNICAL COLLEGE

**Minutes for Academic Rank Committee meeting – October 17, 2017**

Members attending: Paulette Bailey, Linda Cole, Rose Maina, and Lourdes Brent  
Member not attending: Karl Gary

The meeting commenced at 3:00 p.m.

Public Comments: None

*Action Item – approval of minutes:*

The minutes for September 19, 2017 were approved as amended. (M/S/U)

*Action Item – Review of applications for academic rank*

The following applications were approved:

Craig Dean	Adjunct Assistant Professor – Plumbing
Renee Newell	Adjunct Assistant Professor – Welding
Peggy Velasco	Adjunct Assistant Professor – Child Development
Scott Botma	Associate Professor – Cosmetology
Angelica Lopez	Associate Professor – Mathematics
Parul Maheta-Wells	Associate Professor - Mathematics
Carolyn Washington	Professor – Nursing

**REPORTS**

At the request of Martin Diaz, LATTC Academic Senate President, this Committee reviewed the proposed changes to the LATTC Academic Senate Constitution. We also reviewed other items calendared for action in November. Our reports and recommendations follow.

**CONSTITUTION**

This Committee notes that the Academic Rank Committee has been eliminated, and it is unclear if this committee will be included in the bylaws as no draft bylaws revisions have been submitted for consideration. Moreover, it is best practice to view the constitution and bylaws holistically, as the bylaws are intended to supplement the constitution. It has also been stated that the Senate constitution was last revised in 1991. This Committee observes that the quality of the documents must also be considered, not just their age, and further recognizes the understanding of and appreciation for the Academic Senate of Past President Bill Troost and Past 2<sup>nd</sup> VP Lorraine Megowan.

**Recommendation**

This Committee recommends that there not be a vote on the constitution until the draft bylaws are available. Both should be fully vetted, leaving at least three Senate meetings for discussion and possible revisions before going to a vote.

## **HR-R-120 AS THE LATTC FACULTY HIRING DOCUMENT**

This Committee is concerned that the motion to replace the local faculty hiring document is an improper motion. Board Rules direct the colleges to adopt a local faculty hiring policy. All of the colleges in the district have local faculty hiring policies. The motion to eliminate the local policy would contravene Board Rules and would, therefore, be an improper motion. In addition, HR-R-120 makes no reference to a committee to make recommendations for the prioritization of full-time faculty positions – in Trade’s case, the Faculty Hiring Prioritization Committee (FHPC). Again, all of our sister colleges in the district have an FHPC or equivalent committee. Thus, the FHPC would be eliminated, removing a means for the faculty to express the needs in their areas in view of the needs of the college. The FHPC is a good example of shared governance in action.

### **Recommendation**

This Committee believes that the motion is improper because it contravenes Board Rules, and should be ruled as such upon parliamentary inquiry. If brought to a floor vote, this Committee recommends a “No” vote for reasons stated above.

## **ONLINE VOTING**

In its discussion on the matter, this Committee returned to one underlying issue: The integrity of the election process. This Committee observes that elections for its own committee, which should have taken place last Fall, did not occur. It notes that the ballots for Academic Rank were incorrect in the Spring elections. No logistics for an online process have been detailed other than a reference to an individual who works for Administrative Services. No safeguards and means for vote challenges have been outlined. This Committee also observes that the AFT continues to use paper ballots, presumably, in part, to maintain the aforementioned elections integrity.

### **Recommendation**

This Committee recommends a “No” vote for reasons previously stated. It further notes that procedures for elections and voting are in the bylaws, and bylaws changes require a 2/3 majority to pass. Therefore, this Committee recommends a roll-call vote on this matter.

The Committee then continued with its regular reports.

### **Outreach efforts**

No report.

### **College Catalog**

L. Brent will contact VP Lancaster.

### **DAS Academic Rank Resolution**

This resolution regarding emeritus status listed in college catalogs will come to the DAS in December.

The next meeting is scheduled for Tuesday, November 21, 2017, at 3:00 p.m., ST-301.

The meeting adjourned at 4:12 p.m.

Respectfully submitted,  
Lourdes M. Brent  
Chair, Academic Rank Committee